



RENTAL HOUSING INSPECTION PROGRAM

Community Development Department

County of Sacramento

916-876-9020

Exterior Inspection – **PART I: Unit Identification** (Print Legibly)

Property Name:

Property Address:

Check the box next to each item ONLY if the item is found to be in compliance

Exterior Checklist	Comments
<input type="checkbox"/> <u>Storage of Junk and Rubbish and/or overgrown vegetation</u> (Household trash, tires, scrap wood, scrap metal, other items not intended for outdoor use – Property must be clear from any overgrown vegetation and/or weeds)	
<input type="checkbox"/> <u>Dumpsters & Trash Cans</u> (Must be properly enclosed, free from trash overflow, and properly covered)	
<input type="checkbox"/> <u>Inoperable/Unregistered Vehicles</u> (DMV Non-operations permits do not qualify as current registration. Inoperable vehicles must be stored within a fully enclosed structure)	
<input type="checkbox"/> <u>Foundation Vent Screens/Crawlspace Covers</u> (Areas must be properly covered and secured. Screens must be in good working order)	
<input type="checkbox"/> <u>Roofs, Walls, and Siding</u> (Must be free from deterioration, dry rot, exposed wood, crumbling or loose plaster and holes. Must have proper weather protection)	
<input type="checkbox"/> <u>Stairways – landings/treads/risers/balusters/railings</u> (Free from dry rot, deterioration, loose steps or walkways. Balusters must not exceed 4" apart.)	
<input type="checkbox"/> <u>Fire Extinguishers – Multi-Family Only</u> (Must be properly serviced, labeled, and stored)	
<input type="checkbox"/> <u>Exterior Lighting</u> (Must function properly, have proper covers and be free from any exposed wiring)	
<input type="checkbox"/> <u>Balconies</u> (Installed in accordance to the Building Code. Free from dry rot, and ineffective structural beams and load bearing supports)	
<input type="checkbox"/> <u>Electrical/Gas Meters</u> (Must have proper labeling, be properly protected, and must not be tampered with)	
<input type="checkbox"/> <u>Electrical Panel</u> (Must have a panel cover, all breakers and fuses are labeled with appropriate identification, have dead front covers, and free from any exposed wiring)	
<input type="checkbox"/> <u>Exterior Walkways</u> (Must remain clear at all times and free from any trip hazards)	
<input type="checkbox"/> <u>Water Heaters</u> (Water heaters must be functioning properly, installed in an approved location, have seismic strapping, working temperature pressure relief valves, drain lines, and proper ventilation)	

I certify that I have inspected the aforementioned unit and that the information above is true and correct to the best of my knowledge.

(Provide a copy of this form to the tenant and keep a copy for your files. Do not send copies to Code Enforcement.)

Name (Please print): _____ Phone _____ Number: _____

Relationship to the Property: _____

Signature: _____ Date: _____

Tenant Signature: _____ Date: _____

Audit inspections will be done randomly and property owners/managers will be required to produce proper documentation within 72 hours after notification(16.20.410 (D, E, F) of the Sacramento County Code.)