



**RENTAL HOUSING INSPECTION PROGRAM**  
Community Development Department  
**County of Sacramento**  
916-876-9020

Exterior Inspection – **PART I: Unit Identification** (Print Legibly)

Property Name:

Property Address:

**Check the box next to each item ONLY if the item is found to be in compliance**

Exterior Checklist	Comments
<input type="checkbox"/> <b>Storage of Junk and Rubbish and/or overgrown vegetation</b> (Household trash, tires, scrap wood, scrap metal, other items not intended for outdoor use – Property must be clear from any overgrown vegetation and/or weeds)	
<input type="checkbox"/> <b>Dumpsters &amp; Trash Cans</b> (Must be properly enclosed, free from trash overflow, and properly covered)	
<input type="checkbox"/> <b>Inoperable/Unregistered Vehicles</b> (DMV Non-operations permits do not qualify as current registration. Inoperable vehicles must be stored within a fully enclosed structure)	
<input type="checkbox"/> <b>Foundation Vent Screens/Crawlspace Covers</b> (Areas must be properly covered and secured. Screens must be in good working order)	
<input type="checkbox"/> <b>Roofs, Walls, and Siding</b> (Must be free from deterioration, dry rot, exposed wood, crumbling or loose plaster and holes. Must have proper weather protection)	
<input type="checkbox"/> <b>Stairways – landings/treads/risers/balusters/railings</b> (Free from dry rot, deterioration, loose steps or walkways. Balusters must not exceed 4" apart.)	
<input type="checkbox"/> <b>Fire Extinguishers – Multi-Family Only</b> (Must be properly serviced, labeled, and stored)	
<input type="checkbox"/> <b>Exterior Lighting</b> (Must function properly, have proper covers and be free from any exposed wiring)	
<input type="checkbox"/> <b>Balconies</b> (Installed in accordance to the Building Code. Free from dry rot, and ineffective structural beams and load bearing supports)	
<input type="checkbox"/> <b>Electrical/Gas Meters</b> (Must have proper labeling, be properly protected, and must not be tampered with)	
<input type="checkbox"/> <b>Electrical Panel</b> (Must have a panel cover, all breakers and fuses are labeled with appropriate identification, have dead front covers, and free from any exposed wiring)	
<input type="checkbox"/> <b>Exterior Walkways</b> (Must remain clear at all times and free from any trip hazards)	
<input type="checkbox"/> <b>Water Heaters</b> (Water heaters must be functioning properly, installed in an approved location, have seismic strapping, working temperature pressure relief valves, drain lines, and proper ventilation)	

**I certify that I have inspected the aforementioned unit and that the information above is true and correct to the best of my knowledge.**

*(Provide a copy of this form to the tenant and keep a copy for your files. Do not send copies to Code Enforcement.)*

Name (Please print): \_\_\_\_\_ Phone \_\_\_\_\_ Number: \_\_\_\_\_

Relationship to the Property: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Tenant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Audit inspections will be done randomly and property owners/managers will be required to produce proper documentation within 72 hours after notification(16.20.410 (D, E, F) of the Sacramento County Code.)*